

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 7 headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a rec basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Kessingland Parish Council

County area (local councils and parish meetings only): Suffolk

Financial year ending 31 March 20xx

Prepared by (Name and Role): Neil Coleby, Clerk/RFO

Date: 20/07/2020

	£	£
Balance per bank statements as at 31/3/xx:		
Barclays Current Account account 1	113,702.32	
Barclays Event Account account 2	1,258.43	
Nationwide 3YR Fixed Saver account 3	<u>85,822.40</u>	
		200,783.15
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
None	0.00	0.00
Add: any un-banked cash as at 31/3/xx		
None	<u>0.00</u>	<u>0.00</u>
Net balances as at 31/3/2020 (Box 8)		<u><u>200,783.15</u></u>