

KESSINGLAND PARISH COUNCIL



**Councillors are summoned to a KESSINGLAND PARISH COUNCIL Meeting
on Wednesday 10 January 2018 at 7.00pm
in the Parish Council Office, Marram Green, Hall Road, Kessingland**

AGENDA

1. a) To receive any apologies for absence.
b) To receive any Declarations of Personal interest
c) To receive any Declaration of Disclosable Pecuniary Interest
d) To receive any Requests for Dispensation
e) Resignation of Councillor E Smith
2. **Minutes of Last Meetings**
To approve as a correct record and sign the Minutes of the following Parish Council Meetings:
 - (a) Wednesday 8 November 2017 (Attached)
 - (b) Wednesday 13 December 2017 – Extraordinary Meeting (Attached)

Public participation: *During each meeting the council will hold public questions for a period of 10 minutes. During this time, residents will have a maximum of 3 minutes each to put views / questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*
3. a) To receive a report from the PCSO Police representative for the Kessingland area
b) To receive a report from Waveney District Councillors A Green & B Provan
c) To receive a report from Suffolk County Councillor M Ladd
d) To receive comments from any members of the public on matters on the Agenda.
4. **Chairman's Matters:**
 - a) Emergency Plan Group and Appointment of a new Emergency Plan Co-Ordinator
 - b) Benacre & Kessingland Flood Project - Update
 - c) Remembrance Day 2018 – Update
 - d) Website - Update
5. **Hidden Needs – Elderly Persons Event**
To receive an update from Councillor Wernham and to request contribution funding from the Parish Council from the dedicated Events Budget
6. **To receive updates from working groups and representatives on project groups including:**
 - a) Leisure and Amenities Working Group Next Meeting scheduled for 29 January 2018 Cllr B Burden
 - b) Highways & Footpaths Working Group -Next meeting scheduled for 15 January 2018 Cllr L Martin
 - c) Beach Wardens – Cllrs M Dunne and S James
 - d) Allotments representative – Cllr B Nicholls
 - e) Greener Growth Update – Cllr P Wernham
 - f) Kessingland Sports & Social Club representative – Clerk
 - g) Marshes – Marsh Warden

7. Planning

a) Planning Applications to be considered:

- (i) **Application No: DC/17/5102/FUL** – Construction of a Rear Extension – 20 Church Road, Kessingland
- (ii) **Application No: DC/17/5378/FUL** – Construction of a PVCU Conservatory – Rear of 54 Heritage Green, Kessingland

b) To receive WDC responses to planning applications

- (i) **Application No: DC/17/4502/FUL** – Erection of terraced area to rear, screening, new doorway and infill wall to form single bay etc - Beach House, Coastguard Lane, Kessingland. Application Approved.

NOTE: The above planning applications can be viewed on the Waveney District Council website at:
<http://planningpublicaccess.waveney.gov.uk/online-applications/>

c) Other Planning Matters

- (i) **Application No: DC/14/2373/FUL – Skate Park – Francis Road Community Playing Field – Removal of Acoustic Barrier Fence**
To consider a way forward following refusal of the application to remove the acoustic fence at Francis Road Community Playing field and following a meeting with Waveney District Council on 20 November 2017 (Minutes of Meeting Attached)
- (ii) **Application No: DC/17/0786/FUL** – Retrospective Application - Formation of Fishing Lake and Erection of 5 Timber Structures on Land at Dam Lane, Kessingland - Update

8. Finance

(a) Draft Budget and Precept for 2018 / 19

To consider the Draft Budget and Precept for 2018/19 (To Follow)

(b) Finance Report

To note bank account balances, the latest position regarding the Parish Council accounts, seek approval for payments and invoices for the period up to 8 November 2017 and for additional expenditure to be incurred (To Follow)

(c) Internal Audit Action Plan – Update

To review the updated Internal Audit Action Plan arising from the 2016/17 Accounts (Attached)

9. Date of Next Parish Council Meeting

Wednesday 14 February 2018 at 7pm

10. Exclusion of the Public and Press under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, Sections 100 and 102 due to the confidential nature of the business to be transacted including personnel matters and contractual information.

11. Confidential Report of the Clerk and Responsible Finance Officer (To Follow)

**Please note that all Parish Council meetings are open to the public and press.
The Parish Council abides by the Parish and Town Council Code of Conduct 2011.
The Code of Conduct is available for inspection by contacting the Clerk.**

Signed: *D Lee*

Dated: *04/01/2018*

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DISTRIBUTION:

TO: Parish Councillors Liam Martin (Chairman), Pat Wernham (Vice-Chairman),
June Borderick, Barry Burden, Jean Difford, Martin Dunne, Stephen James, Brian Kite, Billy Nicholls and
Jo Thompson

CC: Suffolk County Councillor Michael Ladd
Waveney District Councillors Alan Green and Bruce Provan
PCSO Lynn Ledbetter